

**CANTONMENT BOARD SHILLONG:**  
**ANNUAL ADMINISTRATION REPORT**  
**FOR THE YEAR 2010-2011**

**1. CONSTITUTION OF THE BOARD:**

Shillong Cantonment is a category II cantonment. The Board consist of 14 members including 7 elected members and the President Cantonment Board. Casual election to the vacant seat of Ward No.I was held Vide GOI, gazette notification SRO No. 5(E) dated 23/4/2010 on 13/6/2010 and same was notified vide . SRO No. 13(E) dated 19<sup>th</sup> Sept 2010.

There are also three special invitees in terms of section 12 (9) of the Cantonment Act 2006. During the year following held the office of:-

a. President	: Brig. C.S. Joshi	- 04.04.2010 to 05.05.2010
	Brig. Harvijay Singh	- 06.05.2010 to 13.07.2010
	Brig. C.S. Joshi	- 14.07.2010 to 15.08.2010
	Brig. V.G. Ramakrishnan	- 16.08.2010 to 31.03.2011

b. CEO	: J.V.Singh	- 01/04/2010 to 31/03/2011
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**2. ELECTION:**

The ordinary Cantonment Board election was held on 18/5/2008 and Casual Election of Ward No. I on 13/6/2010

**3. MEASURES TAKEN TO AUGMENT REVENUE:**

Vigorous efforts have been made to augment revenue which witnessed an increase of 65% over the past two years. Lease rent of shop cum godown have been substantially increased and new fee/ charges for maintenance of property record and door to door garbage collection, etc were imposed. In addition to above new parking lot identified and auctioned, STR has been revised as per the prevailing value of property which shown an increase of service charges from ` . 18,39,544/- to ` . 1,65,57,952/-.

A contribution of ` . 9,89,595/- was also mobilized from the private and public sector.

Augmentation of revenue from local resources, revision of STR and revenue generation from idle resources has made the Board self sufficient first time after the independence and in its history. Revenue earning and welfare project forwarded for necessary sanction will make it potentially viable and wealthy autonomous body.

#### **4. WATER SUPPLY:**

Shillong Cantonment Board does not have its own source of water supply, therefore bulk supplies are received from Shillong municipality, MES and Public Health Deptt., State Govt. of Meghalaya on payment basis. The per capita water supply has been increased from 30 litres per day per capita to 42 litres per day. Electronic dozer for chlorinated supply has been installed at two reservoirs. Main water supply line from a natural source which was being flushed during every rainy season has been relaid to overcome the problem. Board has taken measures for identification of unauthorise connections and revision of water charges for domestic and commercial use from ` . 60/- to ` . 194/- and ` . 80/- to ` . 400/- per connection per month respectively.

An old vehicle converted to water tanker to meet out the occasional and emergency requirements. In order to further augment the supply a committee has been constituted to identify and recommend the taking over of existing available resources within Cantonment. An ever highest amount of water charges recovered during the year is ` . 7, 76,010/-.

#### **5. SANITATION:**

Sanitation of the Cantonment has shown a tremendous periodical improvement. Measures to prohibit manual scavenging were implemented strictly by mobilizing support of the MLA local area development fund, fines and prosecutions in the court of law. . Spray of insecticides has been taken up to prevent diseases or any epidemic. Awareness programme was organized with enthusiastic participation of Cantonment residents. An existing conservancy truck has been converted to tipper and one three wheeler was added to the fleet through contribution from a NGO. A proposal for inclusion of one tipper and one cesspool emptier vehicle has been taken up to augment and increase the efficiency of conservancy services.

Door to door garbage collection alongwith charges of ` . 200/- P.A for the same has been implemented during the year. Polythene ban imposed and deterrent action by way of fine and prosecution was taken to control the menace. A composition fee of ` . 199,500/- was recovered under the regulatory provisions of Cantonment Act 2006.

#### **6. TAXES:**

The rate of taxes levied in Shillong Cantonment is almost at par with the Shillong Municipal Board. The incidence of taxation in Shillong Cantonment is 23 ½ % on ARV and the same in neighbouring Municipality is varied from 10% to 24% on ARV. Triennial assessment was due with effect from 1/4/2009 which has been suitably revised and an increase of 79.67 %

tax has been achieved. Assessment was based on the zone, condition of building, commercial potential and rental value was suitably fixed by the Board. Properties of the MUDA were assessed and realization of amount is under progress.

Recovery out of arrears and current demand has been achieved 100% except Service charges. Total demand of service charges was ` 3,12,25,682/- out of which a sum of ` 17,22,062/- has been received during the year.

## **7. DISPENSARY**

Shillong Cantonment Board maintains a dispensary providing OPD services to the people of Shillong Cantonment and its adjoining areas. 10307 No. of patients were registered during the year besides 1750 patients in six no. specialised medical camps. Special attention to medical care of senior citizens, women and children was provided by organizing medical camps and health cards were maintained. Preventive measures were taken by providing health education to visitors and patients. Blood donations camp to create awareness amongst the Cantonment resident was organized in association with Regional Blood Bank Pasteur Institute, Shillong and Meghalaya Aids Control Society & State Blood Transfusion Council, Shillong.

Pathology laboratory with necessary equipments and ECG services were introduced with generous contribution of a business family. X-ray machine was contributed by the Rotary Club. Lab and X-ray technician engaged on contract basis.

## **8. EDUCATION:**

The Board is maintaining one Upper Primary School upto VII standard. The school is having sanctioned strength of 7 Asstt. teachers and a Headmaster. The total strength of student in current academic session is 286. Board ensured 100% child education by specific door to door drive by teachers and field staffs. Contribution of Elected Members remained remarkable to achieve the target. CEO's effort further boost to manage school bag, kits, shoes and uniforms by way of contributions. Various programmes were organized with the support of NGOs and Mahila groups to encourage the children. Mid day meal scheme is implemented under the edges of State Govt. of Meghalaya. A scholarship by way of contribution has been introduced for academic performance.

Board resolved to establish professional institute consisting of technical and para medical or management education. Tenders for preparation for detailed project report (DPR) is in progress.

## **9. PUBLIC WORKS:**

The board has taken initiative to upgrade the basic infrastructure and improve quality of services. Following maintenance works were executed during the year to the extent of amount mentioned against each.

a. Building	- ` . 4,76,123.00
b. Drain	- ` . 4,33,616.00
c. Roads	- ` . 40,71,365.00
d. Water supply	- ` . 11,57,039.00
e. Streetlight(store)	- ` . 4,14,662.00
f. Miscellaneous public improvement	- ` . 24,73,915.00

In addition to the above proposals for construction of office complex including guest house, hawker complex, construction of class IV quarters, shopping complex on self finance basis, three BOT projects on public private partnership basis and two beautification projects by contribution are awaiting sanction from competent authority. Two new parks have been developed in densely populated civil area of Cantonment beside traffic islands. Board also placed procurement orders for road safety devices, LED streetlight fittings and Retro-reflective sign boards.

## **10. MARKET:**

The Board maintains 32 number of shop cum godown at a highly commercial potential area. The structure is old and Assam type therefore Board has considered to change into a multistorey revenue earning complex so as value of the property vested in management of the board may be developed beside the augmentation of non tax revenue to achieve the goal of wealthy autonomous body and provide quality services to its residents.

Rental value of shop-cum-godowns has been revised and increased from ` . 27,11,043/- to ` .28,45,721/- . Commercial activity fee has been imposed on all the traders which are not covered under section 277 of Cantonment Act 2006.

## **11. TREE PLANTATION:**

500 saplings were planted during the year and the survival rate achieved is 50%. The Board also took up a drive to recover the depleted trees along road sides within the Cantonment limit. Two parks developed on lands prone to encroachment in densely populated civil area.

## **12. FIRE FIGHTING:**

Cantonment Board Shillong does not maintain its own fire fighting arrangement hence depends on the State Government. One fire tendering unit of the State Government is located inside the Cantonment area. However the Board has displayed the essential services telephone numbers including fire service at various public places in the Cantonment for information and awareness amongst the general public.

## **13. BIRTH AND DEATH:**

244 birth and 24 deaths were registered during the year.

## **14. GENERAL:**

Digitization, verification and authentication of land record completed during the year. Provision of fire proof almirah and preservation of land record as per instructions is in progress. All encroachments and unauthorized constructions detected during the year were removed with the cooperation of district administration after following the procedure. No unauthorised construction or encroachment case pending for eviction except cases under appeal or litigation. Defence land survey work has been taken with the Director, Survey of India, North East Circle, Shillong.

Development of two bus stands with contribution of generous people. Music plaza has been created within a road circle of approx. 1.5 Kms to facilitate the morning walkers.

Angan Wadi Kendra started with cooperation of welfare Deptt. and counseling centre with the help of woman organization.

Appointment of Computer programmer is in progress for automation and computerization of record and correspondence. Safaikaramchari and Malis were given prizes for their performance.

General administration remains satisfactory and service records of the employees was up dated. No serious irregularity or observation was made during the year either by the Local audit authorities or Test audit team. The accounts, store, revenue and other register are being maintained in accordance with the prescribed rules.