



SHILLONG CANTONMENT BOARD

APPLICATION FORM

Name of the post : _____

Demand Draft No : _____ Dt: _____ Bank Name: _____

Sl. No. of the Post : _____

Advertisement No. : _____ DT: _____

Affix self
attested
recent
passport size
photograph

1. Name in full (in CAPITAL letters) : _____

2. Father's /Husband's Name: _____

3. Address: (in CAPITAL letters)

(i) Correspondence address (with phone/mobile No. & E-mail):

PIN Code: _____

Email Id _____ Mobile Nos: _____

(ii) Permanent address - _____

PIN Code: _____

4. a. Date of birth(DD/MM/YYYY): __ / __ / ____

b. Age (as on last date of receipt of Application) _____
Years Months Days

5. Nationality : _____

6. Gender (Male/Female/Others): _____

7. Marital Status: _____

8. Whether belonging to UR/SC/ST/OBC: _____

(If SC/ST/OBC, enclose a certificate from authorized Issuing authority in support of your claims)

9. Qualification (Academic & Professional) (Please enclose a Xerox copy of each degree/certificate & mark- sheet):

| Examination | Name of the Degree/Diploma | Name of the College & University/ Board | Year of passing | Division obtained | Percentage of marks/CGPA obtained (Aggregate in case of degree programme) | Subject(s) (Major)/ Specialization |
|--------------------------------|----------------------------|---|-----------------|-------------------|---|------------------------------------|
| 10 th or equivalent | | | | | | |
| (10+2) or equivalent | | | | | | |
| Degree/Diploma course | | | | | | |
| Master Degree | | | | | | |
| Any other examination(s) | | | | | | |
| | | | | | | |

10. Additional information, if any, which you would like to support of your suitability for the post.

(Enclose a separate sheet, if the space is insufficient in any column.)

11. **Employment/Experiences Record (Starting from the present position):**

| Office/Institute/ Organization | Post held | Scale of Pay /Basic Pay/ GP/NPA | From | To | Actual Duration (Years & Months) | Nature of Duties |
|-----------------------------------|-----------|---------------------------------------|------|----|---|---------------------|
| | | | | | | |
| | | | | | | |
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| | | | | | | |

(Please attach experience certificates from competent authority duly signed / counter signed with date)

DECLARATION

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found untrue or incorrect at any stage or I am not satisfying any of the eligibility criteria according to the requirements of the post, and also in case of creating influence/undue pressure regarding recruitment, shall tantamount to cancellation/ termination of my candidature.

Date: _____

Place: _____

(Signature of the Candidate)

(Name in Capital letters)